



**Admission Guidelines for
Torch Strategic Mission Scholarship Program:
Master's degree program
(For Applicants from Abroad)
*for Spring 2025 Enrollment***

Updated on May 31, 2024

Torch Trinity Graduate University
70 Baumbero 31-gil, Seocho-gu, Seoul 06752, Korea
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Website: www.ttgu.ac.kr



I. DEGREES AVAILABLE

Program	Concentration	Language	Duration
Master of Divinity (MDiv)	-	English	3 years
Master of Arts (MA)	Christian Counseling Christian Education		2 years
Master of Theology (ThM)	Old Testament New Testament Systematic Theology Church History Mission/Intercultural Studies Christian Education		2 years

II. APPLICANT QUALIFICATIONS

If you have questions, please do not ask TTGU graduates or current students but contact the Admissions Office. As the guidelines change every year, the information received from anyone other than the office may not be accurate.

A. Qualifications:

1. Must be a mature believer who has the assurance of salvation and was baptized (at least two years ago for M.Div. applicants) with two letters of recommendation from a pastor, professor, or church leader/employer.
2. Must be a native of a strategic mission country or region (majority world, developing country, Muslim region, etc.) with a vision to plant/build the church of that country or another country of equal strategic value upon graduation. (Internationals residing in Korea cannot apply)
3. Must hold a bachelor's degree or its equivalent from an accredited institution recognized by Torch Trinity Graduate University.
4. For a ThM applicant, must hold an MDiv or its equivalent from an accredited institution recognized by Torch Trinity Graduate University.
5. Must meet the Language Proficiency requirement for each program.

B. Any of the following points disqualifies an applicant:

1. currently resides in Korea
2. is married to a Korean (or Korean descent) or someone from a developed country (i.e., USA, Canada, Europe, etc.)
3. has family in Korea
4. has a spouse living in Korea (now or during the enrollment)

C. Due to limited housing, Torch Trinity does not offer scholarships to couples. We cannot house couples and families.

III. ADMISSION PROCEDURE & SCHEDULE

TSMS Admissions for Spring 2025

Process	Schedule	Note
Pre-application	By Jul. 31, 2024	Online
Application Submission	By Sept. 30, 2024	By Post
Personality Test	Oct. 14 ~ 17, 2024	Online
Paper Screening	Oct. 16 ~ 23, 2024	Email notification
Interview	Oct. 30 ~ Nov. 1, 2024	Zoom Interview
Result	Nov. 15, 2024	Email notification

※ The above schedules are subject to change.

IV. PRE-APPLICATION

- A. Applicants for TSMS must submit the ONLINE PRE-APPLICATION prior to the actual application for admission. Pre-application is available year-round. However, the pre-application submitted after July 31, 2024, may not be considered for admission for Spring 2025. At the online pre-application stage, applicants are asked to provide the preliminary documentation necessary to demonstrate proper educational qualifications, language proficiency, ministry experience, and ministry plans after graduation from Torch Trinity. **Only those who have passed the pre-application stage are eligible to submit the application form and other required documents for the application.**
- B. If you have difficulty filling out the online forms, contact the Admissions Office via tsms@ttgu.ac.kr.
 1. Online pre-application input: Visit www.ttgu.ac.kr → click TSMS Admissions → How Can I apply → Online Pre-application https://ams.ttgu.ac.kr/application/tsms_intro.php
 2. Pre-application input list (complete all three items below)
 - a. Personal Information
 - b. Personal Statement (spiritual and academic background)
 - c. Transcripts in English and Diploma (upload scanned files)

V. APPLICATION

- A. Those who pass the pre-application stage MUST fill out the online application at www.ttgu.ac.kr/apply and submit the application form and the required documents to the Admissions Office by the application due date.
- B. Dates:
 - Due Date: **Sept. 30, 2024**
 - All the required documents, including the application, should be delivered by the application deadline to the Admissions Office.
- C. Forms to Download

- The school forms are available at www.ttgu.ac.kr/apply > Form Download.

D. Required Documents

- Documents listed below are all required without exceptions.
- Submit the original copies issued within 3 months.
- Documents issued in foreign languages other than Korean or English must be translated into Korean or English and notarized.
 1. Printed Copy of the Online Application (school form)
 2. Personal Statement (school form)
 3. Two Recommendation Letters (school form)
 - a. Pastor
 - b. Professor or Church Leader/Employer
 4. **Official Certificate of Graduation**
Must be submitted after being notarized either by Apostille standard or the Korean Embassy or Consulate. Please refer to *Section G below*.
 5. **Official Transcript**
 - Applicants are required to submit the transcript of records from the undergraduate courses.
 - Foreign transcripts, including records of all courses, examinations, grades, grading scales, and conferrals of degrees must be in English.
 6. Language Proficiency
 - An official English test with a minimum score of TOEFL-iBT 71/ IELTS 5.5/ TEPS 326 taken within 2 years of the application due
 - Applicants from countries where English is the official language will be exempted from the English score if they have obtained a bachelor's degree or higher in English.
 - English-speaking countries are determined by the "Countries and Regions" of the Foreign Ministry of the Republic of Korea (www.mofa.go.kr)
 7. Scholarship Application (school form)
 8. Copy of Passport
 9. Statement of Faith (school form)

E. Application Fee: \$70 (USD) OR 90,000 KRW

- The application fee includes the Online Personal Inventory Test fee.
- The application fee should be paid to Torch Trinity's bank account or PayPal by the last day of the application.
- The application fee is NOT refundable, so please ensure to pay the exact amount. Any overpayment cannot be reimbursed.

1. Money Transfer

Bank Information
<ul style="list-style-type: none"> ◆ Name of Bank: Woori Bank, Branch Name: Yangjaenam Branch ◆ Overseas Remittance Account Number: 1005-602-443681 ◆ Bank Address: 2 Baumero 27-gil, Seocho-gu, Seoul, Korea, Postal code: 06752 ◆ Account Holder: Torch Trinity Graduate University ◆ Swift Code: HVBKRRSEXXX

2. Online Payment via PayPal

- PayPal is a free payment service that enables you to make secure payments online.
- If you intend to make your payment via PayPal, please contact tsms@ttgu.ac.kr for further guidelines.

F. Application Submission:

Mailing Address
TSMS Admissions Office 70 Baumero 31-gil, Seocho-gu, Seoul 06752, Korea

- Any application with an incomplete document or missing information cannot be considered for evaluation. Once you submit your application package, the documents cannot be changed or returned.

G. Accreditation Certification Approval of Overseas University

- Please note that issuing an apostille or official certificate will take up to two months. Therefore, please apply it in advance to avoid missing the due date.
- 1. Universities in Apostille Convention countries: Please submit your apostilled certificate of graduation and official transcript.
 - ※ Updated list of the participating countries:
<https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41>
- 2. Universities in other countries: Please submit an approved certificate of graduation and the official transcript with an overseas university accreditation letter from the local Korean Embassy/Consulate.
- 3. Universities in China: Please submit an approved certificate of graduation and official transcript in English from Confucius Institute in Seoul (www.cis.or.kr), 中国高等教育学生信息网 (www.chsi.com.cn), or 教育部学位与研究生教育发展中心 (www.cdgdc.edu.cn).

VI. INTERVIEWS

- A. Those who pass the paper screening stage will have an individual interview via Zoom.
- B. Interview period: **Oct. 30 ~ Nov. 1, 2024**
- C. Detailed schedules will be emailed individually.

VII. ADMISSIONS CONFIRMATION

A. Admissions Confirmation Package

Those who pass the interview stage need to submit the following documents to the Admissions Office.

- ✓ Medical Report
- ✓ Notice of Intention
- ✓ Financial Statement
- ✓ TSMS Covenant
- ✓ TSMS Deposit

B. TSMS Deposit

This deposit is for securing the expense of returning home after graduation from TTGU. Thus, new students should wire KRW1,000,000 (approximately USD800) to the school account before receiving the visa documents. This deposit will be fully refunded to purchase an air ticket in the last semester of the program. The account information for TSMS Deposit will be provided with the Admissions Confirmation Package.

VIII. TUITION AND FEES

Full scholarships cover tuition, room, and board only. Therefore, students are responsible for all other expenses, such as medical insurance, emergency expenses, and books, during their studies at Torch Trinity. Please note that personal fundraising in Korea is prohibited for TSMS students.

IX. DORMITORY

TSMS students are required to reside in the dormitory during their degree programs.

X. WELL-BEING

Life away from home for several years will certainly be exciting and adventurous, but sometimes challenging, especially from having to adapt to the rigors of academic work in a different cultural setting. Torch Trinity expects that each TSMS student will not only acknowledge these realities, but also have the basic physical, emotional, and spiritual readiness to successfully finish their study in Korea. Before making the final decision, applicants are responsible for performing basic research on what life in Korea entails, including different weather, food, and culture.

If you have any other concerns, please contact the Admissions Office.

Contact Information

Ms. Hyejung Joo

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